

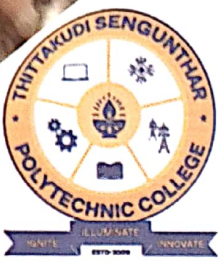


Date: 05.06.2025

CONSTITUTION OF SC/ST CELL

As per the guidelines of the All India Council for Technical Education (AICTE). The SC/ST Cell has been constituted in the college to resolve all the affairs and problems related to the students, staff and faculty members belonging to SC/ST communities. The SCIST Cell safeguards the constitutional rights such as Right to Equality, Prohibition of discrimination, Equality of opportunities, etc. the following are the main objectives of the SC/ST Cell.

- a) Ensures the effective implementation of the policies and programmes of the Government in respect of SC/ST students and staff.
- b) To assist the students from the SC/ST Communities in improving their academic performance and in optimizing their development in their personal and social life at the Institute.
- c) To overcome inferior complex related to interaction with fellow students and personal development activities.
- d) The students admitted in various programmes are to be provided post admission orientation. The main focus is on the course curriculum, selection of optional subjects and the whole new multi-cultural and multi-lingual environment that they are to face on the campus and various facilities available to them.
- e) To arrange language classes for students to improve communication skills and proficiency of language and Personality Development.
- f) To provide Career counseling to the students.
- g) Remedial/Co-Curricular coaching for skill development, writing an assignment, making presentation in class, public speaking, job selection and job interviews.
- h) To conduct special coaching classes using AMSET funds provided exclusively for the welfare of SC/ST students
- i) To offer book bank facility semester wise.
- j) Any other forms of grievances to be redressed.



Cell: 7867083630, 9962574849

THITTAKUDI SENGUNTHAR POLYTECHNIC COLLEGE

Raja Nagar, Vaithiyanathapuram, Tholudur - 606 303, Cuddalore Dt., Tamil Nadu, India.
E.mail: principal@sapolytechniccollege.com web site: www.sapolytechniccollege.com

1. A committee with the following faculty members/officers is constituted to redressal of grievances.

S. No	Name & Designation	Officiating As	Contact Address
1	A.Deenmohamed	PRINCIPAL	deenmohamedbe@gmail.com 7867083630
2	C.Arputhamani	HOD	arputhamani006@gmail.com 8012225492
3	P.Akalya	HOD	akalyarani29@gmail.com 7639962033
4	A.Babu	HOD	jeevanbalu2009@gmail.com 7867083678
5	K.Thaiheenbanu	HOD	thaiheenak20@gmail.com 7418424073

2. The Committee shall meet at least two times in a semester and the decisions arrived at are mandatory to be implemented. The Committee functions under the chairmanship of the Principal.

3. The Liaison Officer, on behalf of the cell, facilitates the overall welfare of the students, staff and faculty belonging to these communities. The liaison Officer shall arrange various coaching classes on life skills, personality development, and writing and presentation skills and so on. Interactive sessions and informal meetings with student's social and academic problems.

4. The aggravated students, staff and faculty belonging to SC/ST shall submit their grievances I approach to the Liaison Officer of the Cell for redressal of any grievance(s) regarding academic, administrative or social problems. The Liaison Officer shall discuss with the person and try to give necessary advice/help to resolve the matter and place in the forthcoming committee meetings for ratification. In critical situations the Liaison Officer shall put forth the grievance(s) in the Committee meetings and Committee will decide the course of action to resolve the matter.

Copy to:

1. The secretary /Correspondent/Director for kind information
2. All Members Concerned
3. Wide Publicity among Staff Members
4. College and Department Notice Board

AD Deen Mohamed
PRINCIPAL

PRINCIPAL
Thittakudi Sengunthar
Polytechnic College
Tholudur-606303